REQUEST FOR CURRICULUM VITAE

(CONSULTING SERVICES – SELECTION OF INDIVIDUAL CONSULTANT)

**Republic of Armenia**

ENERGY EFFICIENT REGIONS: INTRODUCING MECHANISMS TO INCREASE ENERGY SAVINGS IN PUBLIC BUILDINGS AND PROMOTING “GREEN ENERGY”

**Eurasian Fund for Stabilization and Development Grant**

# Assignment Title: Environmental Specialist

**Reference No.:** **EFSD -CS/3/2023**

The Republic of Armenia has received financing from the Eurasian Fund for Stabilization and Development (EFSD) toward the cost of the **“Energy Efficient Regions: Introducing Mechanisms to Increase Energy Saving in Public Buildings and Promoting “Green Energy””** **Project** in amount of ***1,719,200 (one million seven hundred nineteen thousand two hundred) US dollars***, and intends to apply part of the proceeds for consulting services.

The consulting services (“the Services”) include supporting the Armenian Renewable Resources and Energy Efficiency Fund (“R2E2 Fund”) during the implementation of the “Energy Efficient Regions: Introducing Mechanisms to Increase Energy Saving in Public Buildings and Promoting ““Green Energy“ Project (“Project”) by providing expertise on environmental issues within the framework of civil works carried out in the buildings of the Project beneficiaries. The Environmental Specialist will be responsible for project works compliance with the Environmental and Social Responsibility Policy of the Eurasian Development Bank (approved by the decision of the Board of the Bank dated April 26, 2012, Minutes No. 188), which is implemented in accordance with the Environmental Management Plan for specific project activities.

**The overall duration** of the assignment is 8 months ***(optional, to be adjusted, depending on the duration of the Contracts with construction companies).***

**The commencement of Services** is planned since **June, 2023** ***(optional, to be adjusted, when the Contracts with construction companies are signed)***.

The detailed Terms of Reference (TOR) for the assignment is attached to this Request for curriculum vitae.

The R2E2 Fund, acting as a Project implementation unit (“PIU”) now invites eligible individuals (“Consultants”) to express their interest in providing the Services. Interested individuals should provide Curriculum Vitae (CV), demonstrating that they have the required qualifications and relevant experience to perform the Services.

Minimum qualification requirements are:

* + Master's degree in environmental science, natural resources management, civil engineering or other relevant fields;
	+ Minimum 5 years’ experience in environmental assessment, risk management and environmental monitoring;
	+ Relevant experience on environment safeguards requirements implementation in donor-funded projects (at least 3 similar Contracts);
	+ Fluency in Armenian, English and Russian;
	+ Solid computer skills (MS office).

Selection criteria:

* General qualifications and experience,
* Qualifications and experience in the area of the required Consulting Services,
* Experience in the region and knowledge of the language of the Recipient's country.

A Consultant will be selected in accordance with the Selection method for **Individual Consultants** set out inProcurement Policy for Projects Financed by the EFSD (last update in November 2018)[[1]](#footnote-1) and the Procurement Procedures for Projects Financed by the EFSD Funds (last update in November 2018)[[2]](#footnote-2).

Further information can be obtained at the address below during office hours 29/1 Sayat-Nova Ave., 0001 Yerevan, Armenia, +(374-10) 58 80 11, +(374-10) 54 51 21 from *09:00 to 18:00.*

CVs must be delivered in a written form (no specific template required) in Armenian, or Russian, or English to the address below in person, or electronically (in pdf) by E-mail by **June 7, 2023.** **The subject of the E-Mail shall be: CV for EFSD –CS/3/2023.**

Armenia Renewable Resources and Energy Efficiency (R2E2) Fund Attn:

29/1 Sayat-Nova Ave., 0001 Yerevan, Armenia

Tel: + (374-10) 58 80 11, +(374-10) 54 51 21

E-mail: zaruhi.gharagyozyan@r2e2.am

Attention: Mrs. Zaruhi Gharagyozyan

# TERMS OF REFERENCE (TOR)

# INDIVIDUAL CONSULTANT

# Environmental Specialist

# Duration of assignment: 8 months *(optional, to be adjusted, depending on the duration of the Contracts with construction companies)*

# Date of commencement of services: June, 2023 *(optional, to be adjusted, when the Contracts with construction companies are signed).*

1. **Introduction**

The Republic of Armenia received financing from the Eurasian Fund for Stabilization and Development (EFSD) toward the cost of the “Energy Efficient Regions: Introducing Mechanisms to Increase Energy Saving in Public Buildings and Promoting “Green Energy” Project (“Project”) in amount of ***1,719,200 (one million seven hundred nineteen thousand two hundred) US dollars***. The development goal of the project is to reduce energy consumption in social and other public buildings. The global environmental objective of the Project is to decrease greenhouse gas emissions through the removal of barriers to the implementation of energy efficiency investments in the public sector.

The objective of Project is to improve energy efficiency in public buildings by increasing the level of energy saving in public buildings, promoting the development and formation of infrastructure entities providing energy services, as well as raising awareness among representatives of regional authorities about the effectiveness, principles and mechanisms for attracting energy saving loans.

Physical measures planned for funding will include insulation of walls, basements, and attics, repair/replacement of exterior doors and windows, window optimization, replacement of heat reflective wall surfaces behind radiators, and improvement/replacement of boilers and heating systems in the buildings of the Project beneficiaries(“Rehabilitation works”).

Since Rehabilitation works will only take place on the existing premises of public buildings, and no new construction is planned, the overall expected environmental impact will be negligible. The volume of construction will be moderate, and no plot will be in constant use. Nevertheless, best environmental practices must be maintained by establishing and ensuring proper emission controls, traffic, and pedestrian safety, the use of non-toxic materials, especially indoors, and proper waste disposal. These provisions will be listed and described in the Environmental Management Plan (EMP) Checklist, which will be available to all bidders during the bidding process and will subsequently become part of the construction contract.

1. **Objectives**

The objective of this assignment is to support the **Armenian Renewable Resources and Energy Efficiency Fund** (“R2E2 Fund”) during the implementation of the Project. The Environmental Specialist will be responsible for project works compliance with the requirements of Environmental and Social Responsibility Policy of the Eurasian Development Bank (approved by the decision of the Board of the Bank dated April 26, 2012, Minutes No. 188). Prevention and mitigation measures will be implemented in accordance with the EMP for specific project activities.

1. **Scope of work**

The Environmental Specialist will be responsible for reporting, controlling and monitoring the management of potential environmental impacts arising during the implementation of the Project and for mitigating and managing these impacts through project-specific safety mechanisms. The Environmental Specialist must:

* Review all documents related to the assignment as well as project-specific works, such as the project-specific design documentation, sample EMP checklist form, and project work plan.
* Ensure project compliance with the national laws and regulations and Environmental and Social Responsibility Policy of the Eurasian Development Bank (approved by the decision of the Board of the Bank dated April 26, 2012, Minutes No. 188);
* Develop EMP checklists and fill them on weekly basis for each project site;
* Carry out field visits and supervise the proper implementation of mitigation measures during the Project implementation;
* Report to R2E2 Fund on any environmental non-compliance identified during Project implementation, including the application of EMP, and provide recommendations on corrective actions;
* Ensure all contractors adopt and implement occupational health and safety measures as detailed in the EMP;
* Promptly notify the R2E2 Fund management of any incident or accident related or having an impact on the Project which has, or is likely to have, a significant adverse effect on the public or workers;
* As per the R2E2 Fund’s request, prepare a report on the incident or accident and propose any measures to prevent its recurrence;
* Provide necessary technical assistance to R2E2 Fund to facilitate the management of environmental risks and impacts and implementation of environmental monitoring;
* Provide inputs on environmental risks management for regular reports on the implementation of the EMPs as part of Project progress reports, develop monthly environmental/social monitoring reports and final report to be submitted to the R2E2 Fund.
1. **Qualification requirements**
	* Master's degree in environmental science, natural resources management, civil engineering, or other relevant fields;
	* Minimum 5 years’ experience in environmental assessment, risk management, and environmental monitoring;
	* Relevant experience on implementation of environmental safeguards requirements in donor-funded projects (at least 3 similar Contracts);
	* Fluency in Armenian and English and Russian;
	* Solid computer skills (MS office).
2. **Deliverables and timeline**

**Deliverable 1.** Monthly progress reports (results of monitoring, supervision and site visits).

Monthly Progress Reports (containing summarized results of monitoring, supervision, and site visits as per EMP and attached checklists with photo-reports) to be submitted in electronic form within 10 calendar days following the end of each calendar month.

**Deliverable 2.** Final Report summarizing the results of EMP implementation with photo reports, demonstrating final status of the project facilities and final environmental audit results, to be submitted in electronic form upon completion of the assignment within 10 calendar days.

Reports will be reviewed by R2E2 Fund and, if necessary, revised by Consultant as per comments and recommendations of R2E2 Fund.

Deadline for submission of comments by R2E2 Fund – 5 working days after receiving the deliverables from the Consultant.

Deadline for submission of revised version of the deliverables, incorporating comments - 10-20 working days (depending on the quantity of Facilities).

All deliverables shall be submitted in Armenian.

All deliverables shall be addressed to the Head of Technical Department Mr. Hrant Ter-Gabrielyan hrant.tergabrielyan@r2e2.am.

1. **Resources and personal provided by R2E2 Fund**

# The R2E2 Fund shall provide office space, project related documentation and vehicle for site visits.

# The team of Technical department of R2E2 Fund will assist the Consultant during the implementation of assignment in access to the sites, interaction with beneficiaries, Contractors, Technical Supervision Consultant and government institutions, if necessary.

# Form of Contract - Time-based contract.

1. https://efsd.org/upload/iblock/ba4/Procurement\_policy\_for\_the\_projects\_financed\_by\_the\_Eurasian\_Fund\_for\_Stabilization\_and\_Development.pdf [↑](#footnote-ref-1)
2. <https://efsd.org/upload/iblock/634/Procurement-procedures-Eurasian-Fund-for-Stabilization-and-Development.pdf> [↑](#footnote-ref-2)